

Trinity College Alumni Association Bylaws (Approved 4/25/19)

Article 1—Name

The name of this organization shall be the Trinity College Alumni Association (the “Association”).

Article 2—Purpose

The Association exists to assist Trinity College (the "College") in the pursuit of its mission. The mission of the Association, through its membership, Committees, and Sub-Committees, is to represent and support the alumni of the College (the "Alumni"), and in doing so to enhance the lifelong bond between the College and its Alumni by fostering communication by and between the College and the Alumni, and by leveraging the resources, experience, and goodwill of the Alumni.

The activities of the Association shall not exceed those permitted by section 501(c)(3) of the Internal Revenue Code, or any successor provisions, with respect to charitable and educational organizations.

Article 3—Membership

The members of the Association shall consist of:

a) All persons who matriculated as undergraduate members of the College and who are no longer enrolled at the

College; and

b) All recipients of masters, honorary or other degrees awarded by the College.

Members of the Association shall be accorded voting privileges. There shall be an additional class of membership in the Association, without voting privilege, known as “Associates”. Associates shall include the surviving spouses of Alumni, parents of present and former students, and friends of the College who have maintained a close interest and demonstrated support that the Executive Committee shall, from time to time, invite to an Associate membership.

Article 4—Executive Committee

The affairs of the Association shall be managed by an executive committee (the “Executive Committee”) which shall have the following features, powers, and responsibilities:

Section 4.1—Membership

The Executive Committee shall consist of the following members:

- a) No fewer than twenty-five but no greater than thirty-five voting members of the Association, elected at the
annual meeting of the Association and representative of the class years of the current alumni body;
- b) A member of the faculty of the College, appointed by the Dean of the Faculty or his/her designee in his/her
discretion;
- c) The current President of the Student Government Association of the College;
- d) The current volunteer chairperson of the Alumni Fund, who shall be appointed by the National Chairperson of
the Annual Fund in consultation with the President of the National Alumni Association; and
- e) Any Officer of the Executive Committee of the Association if, pursuant to Section 5.1, the officer's membership
on the Executive Committee has been extended to allow the officer to complete the balance of his or her term of
office.

All members of the Executive Committee as described in subsections (a) through (e) above shall be accorded full voting privileges on matters of the Executive Committee.

Members of the Executive Committee (as set forth in subsections (a) and (e) above) may be terminated by a vote of two-thirds vote of the members of the Executive Committee (excluding the vote of the member subject to termination). The members serving pursuant to subsections (b), (c), and (d) above shall be permitted to serve until such member no longer meets the requirements of the applicable subsection.

Section 4.2—Election and Term

Candidates for elected membership on the Executive Committee shall be nominated by the Nominating Committee for election at the annual meeting of the Association. Each such Executive Committee member shall hold office for a term of three years and is eligible for reelection for one additional 3-year term immediately thereafter. Any person who has served two consecutive terms shall again be eligible

for reelection three years after last serving on the Executive Committee. In the event of a vacancy among the elected members of the Executive Committee, the Executive Committee may appoint a successor to serve for the balance of the term.

Section 4.3—Powers and Duties

The Executive Committee shall have governance over and exercise all powers of the Association except as provided in these Bylaws. The Executive Committee, with the support of the Alumni Relations Office, shall have the following powers and duties (working in conjunction with the Alumni Relations Office where appropriate):

- a) Conduct the general business of the Association;
- b) Encourage communications among the Alumni, between the Alumni and the College, and between Alumni and
all members of the College community;
- c) Develop and/or support vigorous alumni programs including but not limited to admissions recruitment,
student-alumni relationships, fund raising, career development, and public relations;
- d) Support a class agent system;
- e) Enlist Alumni to work in the programs of the Association or other areas as requested by the Director of Alumni
Relations;
- f) Plan leadership conferences, homecomings, and reunion activities; g) Support the activities of local area Alumni
organizations;
- h) Appoint special committees as necessary and prescribe their duties (the members may be appointed from
either the Executive Committee, Alumni at large, Associates, the faculty, administration, or undergraduates);
and
- i) Consider and act on such other matters as might contribute to the welfare of the College and its Alumni,
including coordinating the activities of the Association with those of the President of the College, Board of

Trustees, Board of Fellows, the Alumni Relations Office, Development Office, Class Officers, and Class Agents,

and recommend to the College administration such matters concerning Alumni activities as it deems in the best

interests of the Alumni and the College.

Section 4.4—Meetings

All regular meetings of the Executive Committee may be held at such date, time, and place as the Executive Committee may determine, using best efforts to provide notice at least 30 days, but no less than two weeks, in advance of any such meeting. The Executive Committee shall conduct at least three regular meetings a year. Members of the Executive Committee are expected to attend all meetings. Under certain circumstances members may be excused from one meeting per year and remain in good standing. Unless otherwise restricted by these By-laws, members of the Executive Committee, or any committee thereof, may participate in a meeting of the Executive Committee, or any committee, remotely by means of conference equipment or by telephone, by means of which all persons participating in the meeting can hear each other, and such participation in a meeting shall constitute attendance at the meeting.

Special meetings of the Executive Committee may be held upon the call of the President, or upon the call of five members of the Executive Committee. Notice of the date, time and place of all special meetings of the Executive Committee shall be given to each member (i) personally, (ii) mailed to such member's residence or usual place of business, or (iii) electronically mailed to such member at the address on record with the Executive Committee, at least two (2) days prior to the date of the meeting; provided, however, that any one (1) or more members, as to such member or members, may waive such notice in writing or by attendance without protest at such meeting. The notice need not describe the purpose of the special meeting unless otherwise required by law or these By-laws.

The presence of half of the total members of the Executive Committee shall constitute a quorum. Except as otherwise provided by law or these By-laws, all questions shall be decided by a vote of a majority of the members present at any meeting of the Executive Committee at which a quorum is present.

The Director of Alumni Relations shall attend all meetings and act in an advisory capacity.

Section 4.5—Action by Written Consent of Members

Any action required or permitted to be taken by the Executive Committee or any committee thereof may be taken without a meeting if all members of the Executive Committee or such committee consent in writing to the adoption of a resolution authorizing such action. Each resolution so adopted and the

written consents thereto by members of the Executive Committee or such committee shall be filed with the minutes of the proceedings of the Executive Committee or such committee.

Article 5—Officers

The Association shall have elected officers as follows:

Section 5.1—Officers and Terms

The officers of the Association shall be a President, Vice President, and Secretary. Such officers shall be elected by the members of the Association at the annual meeting of the Association and shall serve a term of two (2) years. The term of each of the President, Vice President, and Secretary as a member of the Executive Committee shall be automatically extended, as may be necessary, to permit the Officer to complete his or her term of Office. In the case of a vacancy in any office, the Executive Committee shall have the power to appoint a successor who shall hold office for the unexpired term.

Section 5.2—Powers and Duties

The powers and duties of the officers shall be as follows:

- The President shall be the Chair of the Executive Committee. It shall be the duty of the President to preside at all

meetings of the Executive Committee and to perform the duties incident to such office. The President shall also

serve as (i) a member of the Nominating Committee, and (ii) an ex-officio member of the Board of Trustees of the

College.

- The Vice President shall (i) assist the President in the performance of his or her duties, (ii) perform the duties and

exercise the powers incident to the office of the President in the absence of the President or during any inability of

the President to serve, and (iii) prepare to succeed the President at the expiration of such President's term.

- The Secretary, with the support of the Alumni Office, shall (i) keep and have charge of the minutes; (ii) give notice

of all meetings of the Association and of the Executive Committee; and (iii) perform such other duties as the

Executive Committee may direct.

- The President and Vice President may appoint a designated number of Sub-Committee Chairs as may be necessary

to fulfill the objectives of the Association.

Article 6—Sub-Committees

The Association, through its Executive Committee, shall create and maintain sub-committees, both to advance the Association and to support the College’s mission of engagement, connection, and achieving potential for alumni and students. The Executive Committee shall have the sole authority to determine the existence, scope, purpose, members, term, powers, and duties of these additional sub-committees. Each sub-committee shall be chaired by a member of the Executive Committee, appointed by the President and Vice President of the Committee. Each member of the Executive Committee shall be expected to serve on at least one sub-committee. The Executive Committee shall have two standing, permanent sub-committees, the Nominating Committee and the Awards Committee, as described in Sections 6.1 and 6.2 below. The Executive Committee may, from time to time, have sub-committees as described in the Addendum to the By-Laws.

Section 6.1—Nominating Committee

The President of the Association shall appoint a Nominating Committee, subject to the approval of the Executive Committee, consisting of six members of the Association as well as the Director of Alumni Relations. One member of the Nominating Committee shall be the President of the Association. The term of appointment shall be two years. Should a vacancy exist in the Nominating Committee, the President shall appoint a new member to serve the balance of the term.

It shall be the power and duty of the Nominating Committee to make nominations for the following offices:

- Officers of the Association
- Elected members of the Executive Committee; and
- Other offices which may be created by the Association.

The Nominating Committee, in performing its nominating duties, shall make reasonable efforts to insure the proper representation of all constituencies within the body of Alumni.

Section 6.2—Awards Committee

The Awards Committee shall consist of three members of the National Alumni Association, appointed by the President of the Association with the approval of the Executive Committee.

A trustee appointed by the Chair of the Advancement Committee of the Board of Trustees, at his or her discretion, shall serve as a fourth member of the Awards Committee. The Chairperson of the Alumni Fund may be appointed by the President to serve on the Awards Committee as a fifth member of the Awards Committee. If the Chairperson of the Alumni Fund is a Trustee, that person shall appoint as a replacement an individual who is not a trustee. In appointing members to the Awards Committee, the President shall consider the individual's knowledge of alumni volunteers and the priorities of the Association.

The term of appointment for persons designated by the President shall be two years. Any vacancies occurring during a term shall be filled by the President. An individual appointed to fill a vacancy shall serve for the balance of the term.

The Awards Committee shall select recipients of the following awards:

- The Eigenbrodt Cup – This award, presented by Miss Sallie Eigenbrodt to the College in memory of her brother,

David L. Eigenbrodt, Class of 1831, is one of the greatest honors that can be bestowed on a College alumnus/a. A

recipient of this honor must be an alumnus/a of national or international prominence, who has rendered unusual

and significant service to the College. Each recipient receives a medallion symbolizing the honor; the cup itself,

inscribed with his or her name, remains at the College. The cup has been awarded annually since 1935 except in

1939, 1944, 1945 and 1963.

- The Alumni Achievement Award – This award is given each year by the Association to a member of the alumni

body who has, preferably recently, distinguished himself or herself in either his or her line of endeavor or beyond

the call of normal pursuits. As an award given by the Association to one of its own members, it is considered to be of

a singular purpose, and intended to be clearly distinct from the Eigenbrodt Trophy and the Alumni Medal for

Excellence.

- The Alumni Medal – This medal is awarded annually to alumni who have made significant contributions to their

professions, to their communities, and to the College.

- The Capen Trophy – The trophy, donated by George C. Capen 1910, is given annually to the alumni area association

which, in the opinion of the Association, has most effectively fulfilled its functions during the preceding college

year. Organized area associations plan a wide variety of social, cultural, and educational events for local alumni.

- The Young Alumni/ae Award – This award is in recognition of outstanding service to the College by an alumnus or

alumna who graduated within 10 years of receiving such award.

All other awards of the National Alumni Association which might from time to time be established.

Article 7—Annual Meeting

An annual meeting of the Association shall be held at the College during the College's reunion weekend at a time designated by the Executive Committee, or at such other time and date that the Executive Committee may establish, for the purpose of transacting business requiring the approval of the members. The Alumni shall be notified of the time and place of the annual meeting not less than thirty (30) days prior to such meeting. Special meetings of the Association may be called at any time by the Executive Committee.

Article 8—Amendments

These By-Laws may be amended by a three-fourths vote of the members of the Executive Committee. The members of the Association shall be notified of the amendment in writing within ninety (90) days of such amendment. For the purposes of this Article 8, "in writing" shall include, but not be limited to notification (i) by electronic mail, (ii) by a College publication or mailing to Alumni, or (iii) on the official website of the College.

These By-Laws shall be reviewed at least once every five years by a sub-committee established by the President of the Association with the approval of the Executive Committee.

Article 9—Effective Date

These By-Laws shall become effective at the termination of the annual meeting of the Association held on June 10, 2017.

ADDENDUM

Sub-Committee Descriptions

Every member of the Executive Committee, save for the President and Vice President, shall serve on at least one Sub-Committee. The sub-committees are expected to conduct a minimum of three, 30-60 minute conference calls per year related to Sub-committee work.

The sub-committees include:

Area Clubs and Young Alumni: This sub-committee works with the Alumni Relations Office to identify Club Presidents and volunteers both nationally and internationally, and to assist the office with ideas for new programming and events, including programs and opportunities that maximize the involvement of alumni with the College.

Bantam Life: This sub-committee works to engage Alumni with the depth and breadth of campus life including intellectual, cultural, athletic, and artistic aspects of college life outside the classroom. This sub-committee enhances opportunities for alumni engagement, generates new programming ideas, and increases Alumni awareness of campus life.

Career Development: This sub-committee works with the Career Development Office to find appropriate ways for Alumni to provide support for the career development of undergraduate. This sub-committee is a resource for College students in terms of networking and professional contacts.

Communications: This sub-committee develops messaging and marketing opportunities for various Alumni constituencies to keep them involved and connected with the College. This is a joint effort with the Office of Communications and encompasses multiple channels of communication, including printed materials, digital messaging, and social networking.